

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, May 10, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 10, 2005, with the following members present: Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Dennis Falken was absent while attending the Worker's Compensation Annual Conference. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Mel Kloster, Ted Eggebraaten, Trish Sterud, Joyce Dragseth, Cyndi Ault, Chris Lilla, Stacy Steffensen, Krista Spence, and Jill Fier.

## **CALL TO ORDER**

Vice-Chairperson Negstad called the meeting to order.

## **CONSENT AGENDA**

Vice-Chairperson Negstad declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the May 10, 2005 Commission Meeting, and the minutes from the May 3, 2005 Commission Meeting. Welfare Matters: Case # 05-051A for rent was approved; Case # 05-031 for hospital was denied; Case # 05-026 for hospital was denied; Case # 05-038 for hospital was denied; Case # 05-045 for hospital was denied; Case # 05-052 for hospital was denied; Case # 05-055 for hospital was denied. Travel/Education: Duane Walburg to go to Sioux Falls, SD on June 8, 2005 to attend the Illegal Animal Fighting Workshop.

## **ROUTINE BUSINESS**

Motion by Klavetter, seconded by Larson, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion passes. Ace Hardware, viewing cameras \$674.97; Allied Oil & Supply, tires \$1,224.84; Cyndi Ault, meals/advance \$75.00; Cyndi Ault, payroll advance \$500.00; Kelly Bakken, payroll advance \$500.00; Eugene Beckman & Sons, wheel for lawn mower \$15.25; Bozied Oil Co, car washes \$214.00; Brock White Company, oil & seminar/Jensen \$171.06; Bkgs City, laundry service \$25.02; Bkgs City, utilities \$9,665.92; Bkgs Co Treasurer \$3,644.46; Bkgs Engraving, plaque \$52.00; Bkgs Engraving, retirement clock/Klosterman \$70.00; Denise Brown, payroll advance \$500.00; Deb Burckhardt, meals \$89.00; Burghardt Amateur Center, transceivers & misc \$8,978.85; Butler Machinery Co., cutting edges \$1779.00; CDW Government Inc, router & projector \$3,084.88; Cellular One, telephone \$649.47; Central Business Supply, supplies \$992.03; Century Business Product, maint on copier \$40.15; City of Sioux Falls, registration fee \$75.00; Courtesy Plumbing, plumbing parts \$15.75; Darins Auto Body & Glass, Glass for 2004 Dodge \$1,000.00; Dell Marketing LP, computer syster/ DOJ \$1,200.23; Den-Wil Inc., rent/may05 \$788.12; Dept. of Transportation, contracts \$2,150.21; Donna K. Dietrich, MI \$124.77; Monic Dorow, meals \$89.00; Joyce Dragseth, meals/advance \$75.00; East Dakota Water Deve., monthly water conserve. \$10,162.06; Ekeren Plumbing & Heating, execution/Bartels \$208.81; Exhaust Pros, muffler & parts \$333.90; Farmers Coop, weed spray \$730.00; First District Assoc., repair mapping system \$360.00; Fishback Ins. Agency, notary bond/Anderson \$75.00; Fishback Ins Agency, notary bond/Willmott \$75.00; G & K Services, laundry service

\$185.85; Cheryl George, Wilfred Fayant/rent \$350.00; Glover, Helsper, Rasmussen, CAA \$262.40; Glover, Helsper, Rasmussen, CAA \$392.60; Glover, Helsper, Rasmussen, CAA \$81.40; Glover, Helsper, Rasmussen, CAA \$65.80; Glover, Helsper, Rasmussen, \$273.80; Glover, Helsper, Rasmussen, CAA \$393.38; James Hagedorn, payroll advance \$500.00; Harold's Printing, supplies \$921.75; Patricia Hartsel, transcripts \$117.80; Konard Hauffe DDJ, Aaron Evenson/medical \$29.42; Konard Hauffe DDJ, Jeremy Holter/medical \$202.52; Richard Haugen, payroll advance \$500.00; Gary Heldt, repair Volvo & mileage \$244.61; Homestead Do-It Center, line marker \$7.99 Hy-Vee Food Store, groceries \$58.29; Hy-Vee Food Store, rolls \$9.98, IAAO, membership dues \$175.00; ICMA Member Services, membership dues, \$367.00; Index Stationers, rubber stamp \$16.50; Interstate Telecom. Coop., database/ITC \$713.45; J&L Harley Davidson, maint on motorcycle \$231.25; J&R School Supplies, pencils \$74.70; Jack's Uniforms & Equip., gloves \$172.99; Janitor's Closet, janitorial supplies \$93.46; Jim P. Jensen III, pea rock storage \$100.00; Jerome Johnson, transcripts \$694.60; Joan Kittelson, MI Hearing/Hammond \$15.00; Emil Klavetter, mileage \$19.84; Larry Klingbile, meals/advance \$75.00; Mel Kloster, mileage & registration \$132.00; Dale Kneebone, payroll advance \$500.00; Nelva Kooistra, MI \$15.00; L&L Parts, parts & filters \$137.02; Linweld, welding supplies \$51.87; Douglas Lukonen, soap & drill \$488.90; MCI Worldcom, telephone \$282.37; M&T Fire & Safety, lights \$136.00; Master Blaster Inc, pressure washer parts & labor \$405.56; Mastercard, travel expenses for witness \$684.70; Mediacom, internet \$55.95; Midwest Glass, repair lock on door \$32.65; Mills Property Management, room/garage rental \$3,057.67; Mills Property Management, signs/reader boards bldg 1921 \$720.00; Minnehaha County Auditor, joint powers agreement \$11,363.09; Minnehaha County Auditor, Evelyn Mix/MIV & Linda Stern/MIV \$360.00; Minnehaha Co. Treas., renewal notices \$74.76; Nat'L Auto Research, car value book \$48.00; Nat'L 4-H Council, beef books \$132.50; Nat'L 4-H Council, booklets \$349.00; Sean O'Brien, CAA \$155.40; Office Systems Inc, office supplies \$197.12; Office Systems Inc, calculators \$30.56; Robert Olson, payroll advance \$500.00; Bella Peterson, payroll advance \$500.00; RFD, publications/Volga \$2049.97; RFD, publications/Elkton \$2071.92; RFD, tax notice \$145.35; Reed's Electronics, repair VCR \$25.95; Dept. of Revenue, MV/birth & death fees, nurses, blood tests, admin fees \$234,787.87; Running's Big "R", paper towels \$9.00; Running's Big "R", parts & shop supplies \$ 293.43; Running's Big "R", hoof picks \$14.22; Running's Big "R", janitorial supplies \$44.97; SDAAO, registration fees \$360.00; SDACC, registration fees \$300.00; SDSU Workstudy Acc't., workstudy \$34.66; Shephardson Hardware Hank, mower parts, caulk & silicon \$27.36; Sioux Valley Southwestern, move electrical lines \$514.60; Sioux Valley Wireless, telephone \$35.95; Jody O. Smith, CAA \$199.80; Sprint, telephone \$60.97; Staff Search, temp help \$1,131.91; Martin Stanwick, meals \$73.00; State of SD, network tech Jan & Feb 05 \$53.63; Rose Marie Stee, mileage & registration \$278.44; Mark Stratton, meals \$89.00; Sturdevant's Auto, shop supplies & parts \$120.52; Subway, subs for jury \$41.00; Bart Sweebe, payroll advance \$500.00; Laurie Tangen, registration, mileage, etc \$353.12; Krista J. Thompson, payroll advance \$500.00; Krista J. Thompson, meals/advance \$75.00; Thurman Law Office, CAA \$161.07; Timothy Tompkins, rooms, gas & meals \$1,444.29; Vanderberg Law Firm, CAA \$333.00; Verizon Wireless, telephone \$253.62; Barry L. Vlasman, CAA \$293.64; Wagner Real Estate, inspection fee \$1,200.00; Walmart Community, office & class supplies \$198.27; Wheelco Brake & Supplies, valve \$76.76; Wheeldon's, repair mowers, trimmer & blower \$213.80; White City, utilities \$53.85; Keri Whittington, payroll advance \$500.00; Terry Wieczorek, CAA \$728.88; Wireless World Brookings, leather cases & batteries for cell phone \$109.97; Xerox Corp, maintenance on copier \$111.46; Yankton County Auditor, MI \$93.55; Yellow Medicine County, service fee for grand jury \$32.25; Juror/Witness Fees: James Barton \$11.28; Nathan Beyer \$10.64; Judith Bogenrief \$108.96; Deanna Bormann \$10.64; Penny Casper \$11.28; Thomas Dolney

Motion by Klavetter, seconded by Larson, to approve and authorize Vice-Chairperson Negstad to sign the FY2006 WIC County Contract between Brookings County and the South Dakota Department of Health, WIC Program. The contract is effective June 1, 2005 through May 31, 2006. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Extension Agent, Mel Kloster met with the board to discuss and present the Memorandum of Understanding between the Cooperative Extension Service and Brookings County.

Motion by Klavetter, seconded by Larson, to approve and authorize Vice-Chairperson Negstad to sign the Memorandum of Understanding between the Cooperative Extension Service and Brookings County. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion passes.

Director of Equalization, Joyce Dragseth met with the board to introduce Chris Lilla the new Appraiser for Brookings County.

Highway Superintendent, Ted Eggebraaten met with a board to give an update on County Road # 23.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the Report of Personnel Action for the South Dakota Office of Emergency Management, a Request for a Temporary Certificate, a Probationary Leave Request, and the Security System in the 1921 Building.

Motion by Santema, seconded by Larson, to approve and authorize Vice-Chairperson Negstad to sign the Report of Personnel Action for the South Dakota Office of Emergency Management for Deputy Director, David Swisher. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye." Motion passes.

Motion by Klavetter, seconded by Larson, to approve and authorize Vice-Chairperson Negstad to sign the Request for Temporary Certificate for Appraiser, Chris Lilla. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye." Motion passes.

Motion by Klavetter, seconded by Santema, to approve and authorize Vice-Chairperson Negstad to sign the Probationary Leave Request Form for Richard Haugen. Roll Call Vote: Larson "Aye," Negstad "Aye." Santema "Aye," Klavetter "Aye." Motion passes.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the Planning & Zoning Board Meeting.

Commissioner Santema reported on the Event Center Board Meeting, and discussed a call received on Zoning Concerns in Brookings County.

Extension Agent, Mel Kloster met with the board to discuss the FSA Meeting and a FLASH Report.

Commission Assistant/Human Resource Director, Stephanie Vogel introduced Krista Spence, the new Accounts Payable Officer for Brookings County.

### **ADJOURNMENT**

Vice-Chairperson Negstad declared the meeting adjourned until 8:30am Tuesday, May 17, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

---

Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office